

SPRINGBANK COMMUNITY HIGH SCHOOL



SCIENCE DEPARTMENT EXPECTATIONS

Laboratory Assignments

- All lab reports are due three (3) days after the lab is completed unless otherwise noted
- Safety is a priority in the laboratory and unsafe practices may lead to disciplinary measures
- Clean-up will be the students responsibility



Class Preparation

- Students come prepared for class (refer to the course outline for required materials).
- For laboratory work, students must come prepared by having read the entire procedure and have performed pertinent calculations, completed predictions and created data tables for lab use.

Classroom Conduct

- Students are expected to conduct themselves in a mature, responsible manner at all times
- Behavior and language which is offensive to others or threatens the general welfare of others will not be accepted
- If a student is working elsewhere in the school, they must be respectful of other classes in session. You must check in with your classroom teacher within the last 5 minutes of class, otherwise you will be marked as absent for the entire period.



CELL PHONE

Attendance

- It is the responsibility of the student to complete notes and assignments due to absence
- All course work is located on Moodle. The student has unlimited access to this site
- At the 5th non-school sponsored absence, the teacher will email parents notifying concern for absences and administration will be notified
- At the 10th absence, consequences outlined in the student handbook may occur and administration will be involved
- Students are to be punctual. A student will receive a warning on the first late. Subsequent lates will receive an automatic focus time block, and teachers will notify parents and administration if a pattern arises.
- If late to class, you must not be distracting to class upon your arrival and notify your teacher of your presence for attendance purposes
- If you must be dismissed from class early for an appointment or extracurricular activity, inform your teacher at the beginning of class and sign yourself out at the main office.

SCHS Science Department Expectations

Evaluations

- Unit exams will be written close to the completion of the unit. Notification of the date will be given to the best of the teachers ability.
- If you are absent for an exam:
 - and your reason is truancy, you will receive an NHI (zero)
 - If your absences is legitimate and has been excused WITHIN 24 HOURS, it is your responsibility to make arrangements with your teacher to write the missed exam. Contact your teacher PRIOR to the test/exam if you know about your appointment in advance (ie: appointment, extracurricular activity, etc.)
 - The scheduling of missed assessments will be subject to teacher/department test centre hours
 - Make up exams may reflect the additional time a student has had to prepare for the assessment

Grading Practices

- No late marks will be deducted
- No zeros will be given (except in cases truancy or failing to turn in assignments before they are graded and returned to peers)
- Project and lab report deadlines will be well communicated by your classroom teacher with as much notice as possible. If not handed in in a timely fashion, you will be **required** to sign up and attend a focus block the same week to complete the work. Non-compliance will result in a phone call home and notification of administration.
- RE-DO's will be at the discretion of the classroom teacher and their policies will be clearly explained in their course outline. Not every assignment/assessment can be re-attempted.

Academic Integrity

- SCHS has an academic misconduct policy outlined in the student handbook on our plone site. Plagiarism and cheating are serious issues of academic dishonesty and will be dealt with in a serious manner. If you have been found to have plagiarized on a science assignment or cheated on an assessment, the following consequences may occur:
 - A mutually agreeable consequence will be discussed between student and teacher
 - Administration and parents will be informed
 - subsequent incidents may be addressed with a parent meeting, result in a zero and/or a referral to administration for suspension
- Plagiarism doesn't simply affect the person submitting work that is not their own, but also the person who did not maintain and protect the integrity of their individual work. Both parties will be dealt with accordingly.

Cell Phones

- If caught using a cell phone during any part of class time, unless otherwise directed by the teacher, you will be given one warning, and if used a second time, it will be confiscated for **the rest of the day**
- Final exam rules apply in all in-class exams; bags and papers must be stowed away, you may not listen to a music device or have your phone on your person
- Phones may not be on your person while reviewing a secure unit test to maintain the integrity and security of exams

Dismissal

- Students are to remain in their seats until the bell rings and they are dismissed
- Early dismissals are disruptive to fellow peer's learning and will not be a part of our regular routine

Assignment Submission

- Please refer to the course outline for each class, as each teacher has their own preferences on how assignments may be submitted.