

SCHS Laptop Loaner rules (2019-20)

The following rules are enforced at the discretion of the currently assigned Springbank Technician.

Why are there borrowing rules?

- To provide maximum availability to as many students as possible.
- Any failure to return devices when directed, means less opportunity for others to utilize technology.
- **Repeated failures** to return technology on time will result in withdrawal of privileges to borrow devices except with teacher overrides.

Rules

- Chargers can be only borrowed 1 period at a time and must be returned at the end of the class period.
- Laptops loaned out must be returned at the **end of EACH DAY**.
- Laptop borrowing priority goes to students who do not have their own devices.
- You are required to bring your laptop and charger to school EVERY day. Forgetting your laptop at home is **not a reason to borrow** a school laptop and will be allowed only when there is availability.

Quest A+ exams

- All laptops must be configured to allow Quest A+ to run by installing two add-in apps. You will be running practice Quest A exams frequently in class in preparation for Provincial and Diploma exams at end of each semester.
- Directions and guidelines are on the Springbank Website Homepage and must be **completed ASAP** before the first practice exam.